

Ref: UN-HABITAT/VA/2019/005

Issued on: 12 March 2019

## TERMS OF REFERENCE

Job Title	Field Engineer
Location	Sittwe (Rakhine State)
Duration	12 months
Starting date	1 May 2019
Type of Contract	LICA (National)
No. of Position	2

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

## DUTIES AND RESPONSIBILITIES

Within the framework of UN-Habitat's work programme, policies and procedures, the **Field Engineer** will work under the direct supervision of Field Programme Manager supported by the National Programme Coordinator, and the overall guidance of Country Programme Manager. The Field Engineer will be responsible for the following tasks:

- Assist and advise the field team regarding the appropriateness of related technical options (housing/WASH/small-scale community infrastructure)
- Provide information to communities on technical options and design, specification and costs to inform the community level decision-making process and the drawing up of village housing/WASH/small-scale community infrastructure plans
- Determine the availability of local technical service providers for housing/WASH/small-scale community infrastructure related activities
- Ensure that the programme activities remain linked and relevant to the satisfaction of minimum needs and are accessible to the most vulnerable members of the community
- Ensure adequate quality control over construction of facilities
- Provide and facilitate community level training as required
- Provide any required information to the National Programme Coordinator to ensure timely provision of funds or technical training in support of the programme activities
- Assist Township Coordinator in preparation of work plans and monitoring reports as required.
- Collect and systematize information on programme, analyzing and compiling gathered data to measure progress and impact of project activities through M&E data
- Assist in the design and development of monitoring and evaluation forms/formats and procedures (tools) in a participatory manner
- Provide full feedback to the field on monitoring and reporting problems and solutions in as much details as possible

## QUALIFICATIONS AND EXPERIENCE

- A G.T.I (Civil) or related discipline
- At least five years of progressive, proven experience in community-driven housing, water and sanitation, and small-scale community infrastructure projects
- Strong interpersonal and advocacy skills are mandatory for facilitating participation of communities in project activities
- Good computer skills including Ms-Office (*Word, Excel & PowerPoint*) and Auto-Cad
- Good team spirit and respect for diversity
- Proficient in written and spoken English
- Experience in working and dealing with INGOs and UN agencies will be an advantage

## SUBMISSION OF APPLICATIONS

The application comprises a one-page cover letter explaining the applicant's interest and suitability for the post and a CV with a Passport Photograph, updated United Nations Personal History Form (P 11) and copy of certificates and eventually letters of recommendation.

Interested candidates (**Myanmar Nationals**) should submit their application in writing, clearly indicating on the sealed envelope the Post Title and Duty Station, to UN-Habitat, Office No. 8C, Saw Mahar Street (off Bogyoke Museum Rd), Bahan Township, Yangon or by email with Subject: "Post Title and Duty Station" to: Email: [recruitment@unhabitat.org.mm](mailto:recruitment@unhabitat.org.mm) Cc to: [recruitment.unhabitat@gmail.com](mailto:recruitment.unhabitat@gmail.com)

Please note that applications received after the closing date **26 March 2019** will not be given consideration for this cycle but will be kept in the roster. Only shortlisted candidate whose application responds to the above criteria will be contacted for interview.

UN-Habitat regrets its inability to reply individually or attend to telephone queries on the advertised posts.

Please download P11 Form from:

[http://www.fukuoka.unhabitat.org/vacancy/pdf/Personal\\_History\\_P11.doc](http://www.fukuoka.unhabitat.org/vacancy/pdf/Personal_History_P11.doc)