

Date: 18 May 2020

Ref: UNH/RFQ/2020-010

Subject: Request for Quotation – PPE for Emergency Response to combat COVID-19 in informal settlements

The UN-Habitat requests your price quotation for the items specified in attached Annexure –B of this Request for Quotation (RFQ).

We would appreciate receiving your quotation as soon as possible and/or **not later than 2:00PM of 23 May 2020**. Your quotation must be valid for 30 days. Your quotation will be reviewed by UN-Habitat in accordance with its financial rules and regulations.

Financial rules and regulations of the United Nations preclude advance payments of payments by letter of credit. Such provisions in a quotation will be prejudicial to its evaluation by the United Nations. The normal payment terms of the United Nations are net 30 days (or similar discounted payment terms if offered by your company) upon satisfactory delivery of merchandise and acceptance thereof by United Nations. You must therefore clearly specify in your quotation if your payment term is acceptable.

Please submit your quotation **not later than 2:00PM of 23 May 2020**, subjected **“PPE for Emergency Response to combat COVID-19 in informal settlements”**

Addressed to:

Country Programme Manager
UN-Habitat, Myanmar
8C, Saw Mahar Street, Bahan Township,
Yangon, Myanmar.

Or

By send by email your quotation or queries (if any) to email: myo.hlaing@un.org Cc to: tunlin.aung@un.org

DAP: Yangon

Yours sincerely,



Myo Hlaing
Jr. Procurement & Logistics Associate
UN-Habitat, Myanmar

United Nations General Conditions of Contract – attached as ANNEX-A
Specifications – attached as ANNEX-B

ANNEX B
UNH/RFQ/2020-010

No.	Item Description	Qty	Unit Price (MMK)	Total Price (MMK)
1	Full face vizors	15		
2	Hand sanitizers (Small bottles, 60 ml)	75		
3	FFP 3 Respirators/ N95 mask	75		
4	Gloves (single use, disposable, short fitting)	75		
5	3-ply surgical Masks (box of 50 masks) (800 boxes * 50 masks = 40,000 masks)	800 boxes		
6	Liquid Handwash soap (500 ml bottle)	2000		
Total amount				

Please include followings in your quotation.

Price Validity -

Payment Terms -

Delivery Time -

Transportation (if any) -