



UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME
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FOR A BETTER URBAN FUTURE

TERMS OF REFERENCE

Ref: UN-HABITAT/VA/2023/002

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ORGANISATIONAL LOCATION:	UN-Habitat
DUTY STATION:	Taunggyi, Kalaw, Nyaung U
FUNCTIONAL TITLE:	Community Mobilizer
PROJECT:	Myanmar Climate Change Alliance 2 (MCCA 2)
DURATION:	6 months (extendable)
STARTING DATE:	As soon as possible
CONTRACT TYPE:	UNOPS LICA (National)
NO. OF POSITION:	3

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

BACKGROUND

The United Nations Human Settlements Programme, UN-Habitat, is the United Nations agency for human settlements and is mandated by the UN General Assembly to promote socially and environmentally sustainable towns and cities with the goal of providing adequate shelter for all. UN-Habitat's mandate is further derived from other internationally agreed upon development goals, including the Sustainable Development Goals (SDGs) approved by UN Member States in 2015. The New Urban Agenda approved at Quito in 2016 sets the standards for achieving SDG 11 which calls to "make cities and human settlements inclusive, safe, resilient and sustainable."

UN-Habitat has had a presence in Myanmar since the early 1990s and re-established a country office in 2008. UN-Habitat has been supporting Myanmar in Humanitarian, Development and Peace Building through its programme of support in the areas of Urban Planning and Management, Community Driven Development and Recovery, Environment, DRR/DRM and Climate Change, Solid Waste Management and Pro-poor Housing & land use etc. UN-Habitat has worked in collaboration with UN agencies, INGOs/LNGOs, private sector, professional & academic institutions, media and civil society organizations etc.

Under the Global Climate Change Alliance initiative of the European Union (EU), the Myanmar Climate Change Alliance (MCCA) programme was launched in 2013 and the first phase of the programme was jointly implemented by UN-Habitat and the United Nations Environment Programme (UNEP).

Under the 2nd phase of Myanmar Climate Change Alliance-2 (MCCA2) programme funded by the EU, UN-Habitat will engage with key stakeholders to build climate resilience at the community level and improve climate sector dialogue in the country through knowledge generation, awareness raising and communication. UN-Habitat will work in eight selected townships in Myanmar to support undertaking

climate change vulnerability assessment and scale up local climate adaptation and mitigation action through a gender responsive and inclusive approach. MCCA2 will also work with youth and school children of eight selected townships, to promote climate change actions in schools. The programme aims to work closely with several Local NGOs, INGOs, and CSOs including Private Sector.

Different climate zones of Myanmar such as Delta/Coastal Area, Dry zone and Hilly region are experiencing frequent adverse impacts of tropical storms, cyclones, floods, land slide, drought and may expect negative impacts from sea level rise. More may be expected as climate changes, including impact on livelihoods, migration patterns, damage, environmental services such as water quality and availability among others. Climate change vulnerability assessment is an important step to do planning for adaptation and mitigation, and initiate undertaking urgent climate actions to protect communities from adverse impacts.

In order to support communities in transition to low carbon pathways and build climate resilience, the MCCA2 programme will:

1. Enhance the awareness on climate change and build capacity of local actors on application of developed tools
2. Assess the climate change vulnerability of the township to facilitate planning for local climate adaptation and mitigation solutions through support of communities and other local actors
3. Implement climate change adaptation and mitigation solutions and build capacity of communities to manage and maintain the facilities created

To coordinate and ensure the smooth and transparent delivery of the targeted township areas, UN-Habitat, recruits three (03) Community Mobilizers to be based in MCCA offices in Taunggyi, Kalaw, Nyaung U.

DUTIES AND RESPONSIBILITIES

Under the guidance of the National Programme Coordinator and Project Officer, and the direct supervision of Township Coordinator, the community mobilizer will:

- Assist the Township Coordinator and/or the MCCA officers in project planning, implementations, and monitoring and evaluation in the township;
- Assist international experts, together with the MCCA officers, to carry out vulnerability assessments, planning, and implementation of activities;
- Support the national and international team in selecting Communities and Beneficiaries for the implementation of adaptive measures (including constructions, agro-forestry activities, awareness, training etc.);
- Support the national and international team during the implementation of the climate adaptation and mitigation measures, by liaising between the communities and the experts;
- Represent the project at the community level: as such, serve as an important conduit and a focal person for communication between the project and the communities, and will provide on-going feedback, from the communities to the project in order to assist planning and problem solving;

- Assist in mobilizing communities to participate in project activities by motivating, educating and consulting with the community members by using project strategies and approaches, including gender mainstreaming and socially inclusive participatory methodologies;
- Assist the township coordinator and the MCCA Yangon Head Office team to create documentations in lessons learned, best practices and indigenous knowledge in communities; and
- Submit monthly achievement reports to the township coordinators and carry out any other task assigned by supervisors
- Assist with translation and interpretation, both verbal and written, when required; Provide language quality checks of written materials if needed

QUALIFICATIONS AND EXPERIENCE

- Secondary level education; Bachelor degree level an asset;
- A minimum of 2 years of progressively responsible experiences in project implementations in the fields of Climate Change, Disaster Risk Reduction, and/or Community Development; Formal technical qualifications are not essential but practical experience and skills in infrastructure/shelter; WASH; forestry; agriculture related activities will be a definite advantage
- Working experience in UN agencies (preferable)
- Working experience with communities, development partners, NGOs, is needed
- Familiarity with demand driven community-based development approach
- Working level of English and Myanmar language;
- Microsoft office computer skills and Email use;
- Applicants from the target townships/ state/region and from both urban/rural backgrounds; especially women are encouraged to apply.

COMPETENCIES

Professionalism: Knowledge and understanding of approaches of mobilization;

Teamwork: Works collaboratively and collectively with colleagues;

Communication: Speaks and writes clearly and effectively;

Planning and Organizing: Develops clear goals;

Technological Awareness: Keep abreast of available technology;

Submission of Applications:

The application should comprise:

- Completed UN [Personal History Form \(P11\)](#) Please download the form (MS-Word) from UN-Habitat/ROAP-vacancy website:
- A Statement of Interest and suitability (a cover letter) for the position
- A CV with a Passport Photograph
- Copy of certificates

All applications should be submitted to:

UN-Habitat Myanmar Office

To: recruitment@unhabitat.org.mm, **Cc to:** recruitment.unhabitat@gmail.com

Please indicate the Post Title: **“Community Mobilizer”** in your e-mail subject.

Please note that applications received after the closing date stated below, will not be given consideration. Only short-listed candidates whose applications respond to the above criteria will be contacted for an interview. The fee will be determined according to the selected candidate's qualifications, skills, and relevant experience. In line with UN-Habitat policy on gender equity, applications from female candidates will be particularly welcome. UN-Habitat regrets its inability to reply individually or attend to telephone queries on the advertised posts.

Deadline for applications: 13 June 2023