



UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME
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FOR A BETTER URBAN FUTURE

TERMS OF REFERENCE

Ref: UN-HABITAT/VA-I/2023/004

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ORGANISATIONAL LOCATION:	UN-Habitat
DUTY STATION:	Yangon
FUNCTIONAL TITLE:	Private Sector Engagement Specialist
PROJECT:	Myanmar Climate Change Alliance 2 (MCCA 2)
DURATION:	6 months (extendable)
STARTING DATE:	1 st July 2023
CONTRACT TYPE:	UNOPS IICA (International)
NO. OF POSITION:	1

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

BACKGROUND

The United Nations Human Settlements Programme, UN-Habitat, is the United Nations agency for human settlements and is mandated by the UN General Assembly to promote socially and environmentally sustainable towns and cities with the goal of providing adequate shelter for all. UN-Habitat's mandate is further derived from other internationally agreed upon development goals, including the Sustainable Development Goals (SDGs) approved by UN Member States in 2015. The New Urban Agenda approved at Quito in 2016 sets the standards for achieving SDG 11 which calls to "make cities and human settlements inclusive, safe, resilient and sustainable."

UN-Habitat has had a presence in Myanmar since the early 1990s and re-established a country office in 2008. UN-Habitat has been supporting Myanmar in Humanitarian, Development and Peace Building through its programme of support in the areas of Urban Planning and Management, Community Driven Development and Recovery, Environment, DRR/DRM and Climate Change, Solid Waste Management and Pro-poor Housing & land use etc. UN-Habitat has worked in collaboration with UN agencies, INGOs/LNGOs, private sectors, professional & academic institutions, media and civil society organizations etc.

Under the Global Climate Change Alliance initiative of the European Union (EU), the Myanmar Climate Change Alliance (MCCA) programme was launched in 2013 and the first phase of the programme was jointly implemented by the United Nations Human Settlements Programme (UN-Habitat) and the United Nations Environment Programme (UNEP). MCCA has supported the development of policy instruments in climate change and raised the voices and efforts to mainstream climate change into the Myanmar's development and reform agenda. Under the first phase (2013-2019), MCCA supported Myanmar to

formulate Myanmar Climate Change Policy, Myanmar Climate Change Strategy and Master Plan (2018-2030) prioritizing six sectors most impacted by climate change in Myanmar.

Under the 2nd phase of Myanmar Climate Change Alliance (MCCA2) programme, funded by the EU, UN-Habitat is working with partners to build climate resilience at community level and improve multi-sector dialogue through knowledge generation and exchange, awareness raising and communication. UN-Habitat works with multiple partners such as CSOs, CBOs, women and youth group, media, private sector etc. to achieve the objective of building climate resilience across sectors and communities.

In this context, the private sector has an important role to play in achieving the sustainable development goals through decarbonizing the economy, supporting communities for sustainable lifestyles and safeguarding businesses from the impacts of climate change. Climate change is impacting the private sector adversely and private sector investment is also driving Greenhouse Gas (GHG) emissions. UN-Habitat aims to engage more actively with the private sector to enhance awareness on climate change issues and impacts, support prioritized sectors in developing business continuity plans through climate risk assessments and promote climate smart investment to reduce GHG emissions and build climate resilience of communities.

MCCA2 programme will directly support Myanmar in achieving the targets of sustainable development goal SDG13 and also contribute in achieving targets of other SDGs such as SDG 2 (food security), SDG 3 (health), SDG 5 (gender equality), SDG6 (clean water and sanitation), SDG7 (affordable and clean energy), SDG 11 (sustainable cities and communities) and SDG 12 (responsible consumption and production).

UN-Habitat is looking for a Private Sector Engagement (PSE) Specialist to support implementation of MCCA2 programme through engagement and coordination with private enterprises, industry associations, communities, women and youth associations, and other partners, to ensure coordinated and impactful activities.

DUTIES AND RESPONSIBILITIES

Under the overall supervision of MCCA Team Leader and Programme Specialist, the incumbent shall fulfil the following duties and responsibilities:

- Act as focal point for private sector engagement-related activities for MCCA team both internally within UN-Habitat and with external stakeholders
- Conduct stakeholder mapping and analysis to identify key private sector stakeholders that are relevant and potential to engage for climate actions, considering articulation with local resilience plans being established in eight townships, as well as concrete nature-based solutions (NbS) to be implemented
- Develop MCCA private sector engagement strategy (PSES) in consultation with private sector, SMEs and development partners, to engage private sector in funding of climate action
- Research on the existing regulatory frameworks, approaches, and tools for private sector engagement in the climate change sector
- Take the lead in the development of tools and knowledge products for i) climate risk assessment and ii) business continuity planning

- Identify and lead the establishment of partnership with three PSES identified business sectors, aligning, when/as possible, focus on priority areas of intervention in eight MCCA2 townships in support to local resilience plans
- Undertake climate risk assessment and support business continuity planning that addresses climate risk to businesses and promotes GHG emissions reduction in four PSES prioritized private sectors
- Identify and promote climate smart investment opportunities for the establishment of NbS partnerships in targeted townships
- Lead the development of tailored information sharing products targeted at the private sector to learn about climate change impacts on their activities, and also opportunities and ways to contribute, including one e-learning module
- Maintain existing and forge new partnerships and communications with the private sector to raise awareness and understanding on climate change.
- Work closely with existing private sectors networks in Myanmar such as Myanmar Sustainable Business Network (MSBN), chamber of commerce such as UMFCCL, and EuroCham Myanmar etc. and Myanmar-Climate Action Network (M-CAN) to promote private sector engagement in the climate change sector
- Support implementation of climate change communication strategy through engagement of private sector including SMEs and document the best practices
- Provide technical input to MCCA team and UN-Habitat in preparing proposal or any documents related to private sector engagement
- Support prioritized three private sectors /SMEs for developing climate smart investment proposals and promote climate smart investment at local level
- Advise and support technically to engage private sector in implementing climate adaptation and mitigation actions at local level, considering in particular Nature-based solutions with private sector engagement in eight targeted townships
- Capacity development of MCCA team in terms of incorporating PSE components into project design
- Other duties as assigned by MCCA2 team leader and Programme Specialist

QUALIFICATIONS AND EXPERIENCE

The consultant should meet the following minimum criteria:

Education

- Master's degree in the field of environmental or social sciences, climate change, development, business administration, finance, economics, or other relevant field

Experience

- Minimum 5 years of working experience with substantive knowledge and experience on private sector engagement initiatives for development projects
- Sound understanding of climate change issues and opportunities in Myanmar.
- Knowledge of climate change related to enterprises, business finance and social development activities of private sector institutions.
- Experience in developing concept notes, strategy, reports and project documents is essential
- Understanding and experience with Myanmar's private sector industry is desirable
- Experience with UN-Habitat or UN agencies will be advantageous

Language requirements

- Fluency in English is required.

Competencies

- **Professionalism:** Demonstrated professional competence and mastery of subject matter; excellent interpersonal skills, creative problem solving and ethical management; Outstanding ability in project planning, organization, and management; Ability to work effectively within tight deadlines
- **Teamwork and partnership:** Works collaboratively with colleagues and working partners to achieve the goals; Support and manage negotiations and reach consensus among multiple stakeholders; Openness to change and ability to receive/integrate feedback
- **Communication:** Speaks and writes clearly and effectively; Listens to others, correctly interprets messages from others and responds appropriately; Tailors language, tone, style, and format to match the audience
- **Planning and Organizing:** Develops clear goals that are consistent with agreed strategies, time management.

Submission of Applications:

The application should comprise:

- Completed UN [Personal History Form \(P11\)](#) Please download the form (MS-Word) from UN-Habitat/ROAP-vacancy website:
- A Statement of Interest and suitability (a cover letter) for the position
- Copy of certificates

All applications should be submitted to:

UN-Habitat Myanmar Office

To: recruitment@unhabitat.org.mm, Cc to: recruitment.unhabitat@gmail.com

Please indicate the Post Title: **“Private Sector Engagement Specialist”** in your e-mail subject.

Please note that applications received after the closing date stated below, will not be given consideration. Only short-listed candidates whose applications respond to the above criteria will be contacted for an interview. The fee will be determined according to the selected candidate's qualifications, skills, and relevant experience. In line with UN-Habitat policy on gender equity, applications from female candidates will be particularly welcome. UN-Habitat regrets its inability to reply individually or attend to telephone queries on the advertised posts.

Deadline for applications: 23 June 2023