**UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME**
**No. 8C, Saw Mahar Street, Bahan Township, Yangon, Myanmar**
**desk@unhabitat.org.mm | www.unhabitat.org.mm**

FOR A BETTER URBAN FUTURE

# TERMS OF REFERENCE

Ref: UN-HABITAT/VA-I/2024/004

Issued on: 16 October 2024

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| **ORGANISATIONAL LOCATION:** | **UN-Habitat** |
| **DUTY STATION:** | **Home-based, with possible travel to Myanmar** |
| **FUNCTIONAL TITLE:** | **Housing Expert – Myanmar Climate Change Alliance 2 Support to Flood Response** |
| **PROJECT:** | **Myanmar Climate Change Alliance 2 (MCCA 2)** |
| **DURATION:** | **3 months** |
| **STARTING DATE:** | **As soon as possible** |
| **CONTRACT TYPE:** | **IICA 2 (International)** |
| **NO. OF POSITIONS:** | **01** |

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| UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY |

## BACKGROUND

The United Nations Human Settlements Programme (UN-Habitat) is mandated by the UN General Assembly to promote socially and environmentally sustainable human settlements development and the achievement of adequate shelter for all. UN-Habitat's mandate is further derived from other internationally agreed upon development goals, including the Sustainable Development Goals (SDGs). The New Urban Agenda approved at Quito in 2016 sets the standards for achieving SDG 11 which calls to "make cities and human settlements inclusive, safe, resilient and sustainable."

UN-Habitat has had a presence in Myanmar since the early 1990s and re-established a country office in 2008. Under the Global Climate Change Alliance initiative of the European Union (EU), UN-Habitat is implementing the Myanmar Climate Change Alliance (MCCA) programme, launched in 2013, aiming to promote climate resilience at community level through local resilience planning.

The consultant will support the Myanmar Climate Change Alliance 2 Programme in response to the impacts of Typhoon Yagi, focusing on Kalaw and Taunggyi townships. The consultant will contribute to housing and shelter recovery efforts through sectoral analysis, project design, and community capacity building, ensuring a Build Back Better approach for disaster and climate resilience.

## OBJECTIVE AND SCOPE

The main objective of this assignment is to provide expert support in the rapid damage assessment and design of resilient housing and community infrastructure solutions in flood-affected areas.

**KEY Responsibility**

Under the overall supervision of MCCA Team Leader and working in close collaboration with the Programme Specialist, the selected consultant is expected to undertake the following responsibilities:

- Sectoral Analysis for Housing and Shelter

  - Coordinate data collection, analysis, and preparation of a sector report for housing and shelter.
  - Conduct a rapid damage assessment of the housing sector and key community infrastructure, utilizing remote sensing technologies.
  - Provide policy recommendations for housing sector recovery, integrating resilience to future climate-related risks.

- Flood Risk Management Plan and sectoral interventions

  - Based on Rapid Needs Assessment (RNA) findings, provide inputs to the Flood Risk Management Plan, including proposed improvements to housing sector and drainage networks in affected townships, to reduce flood risk.
  - Design a capacity-building training module for local artisans, such as carpenters and masons, focusing on resilient infrastructure and sustainable building techniques utilizing local materials.
  - Provide inputs the design of proposals for resilient infrastructure in affected water systems, including pond renovation and rainwater harvesting facilities using nature-based solutions.
  - Propose recommendations for shelter improvements using the Build Back Better approach to enhance resilience against disasters and climate impacts.
  - Collaborate to the review of Information, Education, and Communication (IEC) materials on flood risk management and climate change awareness for local communities.

## OUTPUTS/ DELIVERABLES

The following outputs will be produced through the overall study:

- Housing/shelter sector draft report containing initial findings of context analysis and target communities, partners, and agencies to review.
- Final Housing/shelter sector assessment report with recommendations, incorporating all comments to the draft.
- Project proposals for resilient shelter and infrastructure.
- Capacity-building training materials.

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**SCHEDULE OF PRPOSED CONSULTANCY**

The total number of days consists of 3 months and the estimated number of days for consultancy for specific deliverables are provided in the table below:

| Deliverables/ Outputs | Est: Day (s) |
|---|---|
| 1. Desk review of the relevant documents | 3 days |
| 2. Develop proposed methods for housing/shelter sector report | 2 days |
| 3. Data collection and analysis on housing sector and key community infrastructure, utilizing remote sensing technologies | 5 days |
| 4. First draft report of Housing/shelter sector report | 5 days |
| 5. Preparation of project proposals for resilient shelter and infrastructure | 40 days |
| 6. Preparation of Capacity-building training materials | 3 days |
| 7. Final Submission of all deliverables following consultation and stakeholders' review | 2 days |
| **Total days over the period of 3 months** | |

## QUALIFICATIONS AND EXPERIENCE

The housing expert should meet the following experience and skills to be able to perform the tasks of the ToR:
- Master's degree or bachelor's degree with additional 2 years' of relevant work experience in Urban Planning, Architecture, Housing, Environmental Science, or equivalent
- 5 years of extensive experience in housing and shelter recovery, disaster risk management, or climate resilience projects
- Extensive experience in housing research and spatial analysis, a focus on sustainable and resilient architecture would be preferred
- Specific experience and expertise on rapid damage assessments and project design on housing/shelter sector, particularly in post-disaster contexts, preferably in Asia Pacific region, with familiarity with remote sensing technologies and their application in damage assessments
- Solid communication skills and sensitivity to the target group
- Knowledge of capacity-building training on disaster risk reduction in housing/shelter sector as well as sensitivity to traditional and local knowledge, disadvantaged groups and diversity, including current operational environment and challenges in Myanmar is desirable
- Excellent oral and written communication skills in English

**Competencies**

- Professionalism: professional competence and mastery of subject matter
- Teamwork: works collaboratively and collectively with colleagues to achieve organizational goals
- Communication: Speaks and writes clearly and effectively, listens to others, clearly interprets messages, openness in sharing information and keep people informed.
- Planning and organizing: Develops clear goals that are consistent with agreed strategies, time management.
- Client orientation: Identifies clients' needs and matches them to appropriate solutions.

**Submission of Applications:**

The application should comprise:
- Completed UN Personal History Form (P11) Please download the form (MS-Word) from UN-Habitat/ROAP-vacancy website:
- A Statement of Interest and suitability (a cover letter) for the position
- Copy of certificates

**All applications should be submitted to:**
UN-Habitat Myanmar Office
**To:** recruitment@unhabitat.org.mm, Cc to: recruitment.unhabitat@gmail.com

Please indicate the Post Title: **"Housing Expert"** in your e-mail subject.

Please note that applications received after the closing date stated below, will not be given consideration. Only short-listed candidates whose applications respond to the above criteria will be contacted for an interview. The fee will be determined according to the selected candidate's qualifications, skills, and relevant experience. In line with UN-Habitat policy on gender equity, applications from female candidates will be particularly welcome. UN-Habitat regrets its inability to reply individually or attend to telephone queries on the advertised posts.

**Deadline for applications: 30 October 2024 (extended)**